**TASK ASSESSMENT**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CLB Competency & Level \_\_\_Writing - CLB 3 – Interacting with Others

|  |
| --- |
| **Real World Task:** Write a short email to your teacher. |
|  |
| **Part A. Overall the student:**  \_\_\_\_\_ understood the task and email was appropriate (2) \_\_\_\_\_ understood the task but the email is not clear (1) \_\_\_\_\_ did not understand the task (0) |
|  | Can’t do yet(0) | Can do frequently(1) | Can do most or all of the time(2) |
| **Part B**. **Criteria of the task:** * Basic message is understood
* Uses mostly correct email format
* Often uses basic sentence structure with basic grammar
* Often uses correct spelling, punctuation and capitalization
 |  |  |  |
| **Total \_\_\_\_\_\_\_ / 10****Rating Scale:****0-4** – not working at this level yet **5** – beginning to work at this level**6** – developing **7** – satisfactory **8 -10** – more than satisfactory |
| **Comments:** |
| **Teacher -** Something you did very well: | **Teacher** - Something to work on for next time: |

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| --- |
| **Student**After doing this assessment, I learned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**TASK ASSESSMENT**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CLB Competency & Level \_\_\_Writing - CLB 4 – Interacting with Others

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| **Real World Task:** Write a short email to your child’s teacher. |
|  |
| **Part A. Overall the student:**  \_\_\_\_\_ understood the task and email was appropriate (2) \_\_\_\_\_ understood the task but the email is not clear (1) \_\_\_\_\_ did not understand the task (0) |
|  | Can’t do yet(0) | Can do frequently(1) | Can do most or all of the time(2) |
| **Part B**. **Criteria of the task:** * Message is understood
* Uses enough correct email format
* Uses better basic sentence structure, S/V agreement and some connected sentences (*and, but*)
* Uses better spelling, punctuation, capitalization with a limited vocabulary
 |  |  |  |
| **Total \_\_\_\_\_\_\_ / 10****Rating Scale:****0-4** – not working at this level yet **5** – beginning to work at this level**6** – developing **7** – satisfactory **8 -10** – more than satisfactory |
| **Comments:** |
| **Teacher -** Something you did very well: | **Teacher** - Something to work on for next time: |

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| --- |
| **Student**After doing this assessment, I learned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**TASK ASSESSMENT**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CLB Competency & Level \_\_\_Writing - CLB 5 –Interacting with Others

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| **Real World Task:** Write an email to your child’s teacher. |
|  |
| **Part A. Overall the student:**  \_\_\_\_\_ understood the task and email was appropriate (2) \_\_\_\_\_ understood the task but the email is not clear (1) \_\_\_\_\_ did not understand the task (0) |
|  | Can’t do yet(0) | Can do frequently(1) | Can do most or all of the time(2) |
| **Part B**. **Criteria of the task:** * Message and feelings are understood
* Uses correct email format
* Uses basic sentence structure, S/V agreement, and connecting sentences (*and, but*)
* Uses correct spelling, punctuation, and a range of vocabulary
 |  |  |  |
| **Total \_\_\_\_\_\_\_ / 10****Rating Scale:****0-4** – not working at this level yet **5** – beginning to work at this level**6** – developing **7** – satisfactory **8 -10** – more than satisfactory |
| **Comments:** |
| **Teacher -** Something you did very well: | **Teacher** - Something to work on for next time: |

|  |
| --- |
| **Student**After doing this assessment, I learned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |