**TASK ASSESSMENT**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CLB Competency & Level \_\_\_Writing - CLB 3 – Interacting with Others

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| --- | --- | --- | --- |
| **Real World Task:** Write a short email to your teacher. | | | |
|  | | | |
| **Part A. Overall the student:**  \_\_\_\_\_ understood the task and email was appropriate (2)  \_\_\_\_\_ understood the task but the email is not clear (1)  \_\_\_\_\_ did not understand the task (0) | | | |
|  | Can’t do yet  (0) | Can do frequently  (1) | Can do most or all of the time  (2) |
| **Part B**. **Criteria of the task:**   * Basic message is understood * Uses mostly correct email format * Often uses basic sentence structure with basic grammar * Often uses correct spelling, punctuation and capitalization |  |  |  |
| **Total \_\_\_\_\_\_\_ / 10**  **Rating Scale:****0-4** – not working at this level yet **5** – beginning to work at this level  **6** – developing **7** – satisfactory **8 -10** – more than satisfactory | | | |
| **Comments:** | | | |
| **Teacher -** Something you did very well: | **Teacher** - Something to work on for next time: | | |

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| **Student**  After doing this assessment, I learned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**TASK ASSESSMENT**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CLB Competency & Level \_\_\_Writing - CLB 4 – Interacting with Others

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| --- | --- | --- | --- |
| **Real World Task:** Write a short email to your child’s teacher. | | | |
|  | | | |
| **Part A. Overall the student:**  \_\_\_\_\_ understood the task and email was appropriate (2)  \_\_\_\_\_ understood the task but the email is not clear (1)  \_\_\_\_\_ did not understand the task (0) | | | |
|  | Can’t do yet  (0) | Can do frequently  (1) | Can do most or all of the time  (2) |
| **Part B**. **Criteria of the task:**   * Message is understood * Uses enough correct email format * Uses better basic sentence structure, S/V agreement and some connected sentences (*and, but*) * Uses better spelling, punctuation, capitalization with a limited vocabulary |  |  |  |
| **Total \_\_\_\_\_\_\_ / 10**  **Rating Scale:****0-4** – not working at this level yet **5** – beginning to work at this level  **6** – developing **7** – satisfactory **8 -10** – more than satisfactory | | | |
| **Comments:** | | | |
| **Teacher -** Something you did very well: | **Teacher** - Something to work on for next time: | | |

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| **Student**  After doing this assessment, I learned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**TASK ASSESSMENT**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CLB Competency & Level \_\_\_Writing - CLB 5 –Interacting with Others

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| --- | --- | --- | --- |
| **Real World Task:** Write an email to your child’s teacher. | | | |
|  | | | |
| **Part A. Overall the student:**  \_\_\_\_\_ understood the task and email was appropriate (2)  \_\_\_\_\_ understood the task but the email is not clear (1)  \_\_\_\_\_ did not understand the task (0) | | | |
|  | Can’t do yet  (0) | Can do frequently  (1) | Can do most or all of the time  (2) |
| **Part B**. **Criteria of the task:**   * Message and feelings are understood * Uses correct email format * Uses basic sentence structure, S/V agreement, and connecting sentences (*and, but*) * Uses correct spelling, punctuation, and a range of vocabulary |  |  |  |
| **Total \_\_\_\_\_\_\_ / 10**  **Rating Scale:****0-4** – not working at this level yet **5** – beginning to work at this level  **6** – developing **7** – satisfactory **8 -10** – more than satisfactory | | | |
| **Comments:** | | | |
| **Teacher -** Something you did very well: | **Teacher** - Something to work on for next time: | | |

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| --- |
| **Student**  After doing this assessment, I learned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |