**Elements for an Assessment Tool**

**Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_

**(Skill Type) Assessment**

**CLB Level** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Competency** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Task:** (description of task)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Criteria:**

Options: a. holistic and individual criteria OR individual criteria only

b. use an \* for criteria that students must meet to achieve task

c. Rating Scale OR Rubric OR Checklist style can be used

**Measure of Success:** Include our scale or something to let students know if they have achieved a level for this task.

**Feedback:** Comments as to what they did well and action-oriented feedback.

**Self-Reflection OR Self-Assessment:** Optional brief section for this.

**Notes:**

1. Formatting is your own style: bolding, use of boxes, grids, shading, font, etc.

2. Use a separate assessment tool for each CLB level you are assessing.